

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair
Paul Wiley, Vice-chair
Karl Holden, Secretary

Meeting Minutes

Special Meeting

Thursday ~ January 14, 2021 ~ 10:00 a.m.

Please attend via one of the teleconference options noted below.

Agenda

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Present

The meeting was called to order at 10:13 a.m.

City of Sparks	Keith Mullen
Nevada Dept. of Transportation	Seth Daniels
Reno-Tahoe Airport Authority	Brent Finster
Truckee Meadows Fire Protection District	Chris Ketring
Truckee Meadows Water Authority	Chuck Atkinson
UNR	Ed Atwell
US Dept. of Veterans Affairs	Bryan Boren
Washoe County	Russ Pederson
Washoe County School District	Jon Kelly

Absent:

City of Reno	Absent
Incline Village GID	Vacant
Nevada Air National Guard	Absent
North Lake Tahoe Fire Protection District	Absent
Pyramid Lake Paiute Tribe	Absent
Reno Sparks Indian Colony	Absent
US DEA	Vacant

Washoe County Deputy District Attorney David Watts-Vial was also present.

800 MHz Users Committee

Meeting Minutes
January 14, 2021
Page 2 of 3

2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole.

There was no response to the call for public comment.

3. **WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM FISCAL YEAR 2021/2022 BUDGET** (Continued from December 17, 2020 agenda) [For Possible Action] – A presentation of the FY21/22 budget with review, discussion and possible action to recommend that the 800MHz Joint Operating Committee approve, deny or otherwise modify FY21/22 WCRCS budget. Quinn Korbolic – Washoe County Technology Services

Quinn Korbolic, Washoe County Technology Services, shared that at the December meeting, the Committee had asked staff to schedule this special meeting and return with additional Operations budget scenarios for consideration, specifically a flat budget, a 3 percent decrease and a 5 percent decrease. He reviewed the five scenarios as summarized below.

Washoe County Regional Communication System
FY22 Budget Scenarios summary

Scenario	Operations Budget	Difference compared to FY21 adopted operations budget*	Cost per radio	Difference compared to FY21 cost per radio
0	\$1,712,177	\$103,822	263.68	11.62
1	\$1,676,177	\$67,822	258.13	6.08
2	\$1,634,677	\$26,322	251.74	(-0.31)
Flat	\$1,608,355	\$244	247.69	(-4.37)
3% Cut	\$1,560,755	(-\$47,355)	240.36	(-11.70)
5% Cut	\$1,537,755	(-\$80,355)	235.27	(-16.78)

Ed Atwell, UNR, expressed concern with the individual agency contribution amounts considering agencies such as his were looking at budget reductions for FY22; he expressed preference for the scenario with a 3 percent reduction to the Operations Budget.

Chris Ketring, Truckee Meadows Fire Protection District; Keith Mullen, City of Sparks; Jon Kelly, Washoe County School District; expressed preference for Budget Scenario Two after consultation with their agencies. Several agencies noted they had not been directed to consider agency budget cuts for FY22. It was clarified that the proposed options were just for the Operations Budget and the Committee would still have an option to identify their preference for the Infrastructure Contribution amount.

Chair Mullen asked the Committee to provide a recommendation to the Joint Operating Committee based on what the needs are for the system and allow the JOC to consider

800 MHz Users Committee

Meeting Minutes
January 14, 2021
Page 3 of 3

any necessary agency finance consideration; the JOC will be presented with all the scenarios. He expressed support for continuing the ten percent contribution to the Infrastructure Fund.

The Infrastructure Fund has an approximate \$900,000 balance which would provide some cushion if the agencies wanted to consider less than the ten percent contribution done previously. Mr. Atwell noted it was to the system's benefit to continue with the ten percent contribution while NDOT is a member.

Ed Atwell, UNR, moved that the 800 MHz Users Committee recommend the Joint Operating Committee adopt the FY22 Budget Scenario with the three percent reductions to the Operations Budget (\$1,560,755); and continue the ten percent contribution to the Infrastructure Fund. The motion died for lack of a second.

Chris Ketrang, Truckee Meadows Fire Protection District, moved that the 800 MHz Users Committee recommend FY22 Budget Scenario Two for the Operations Budget (\$1,634,677). Russ Pederson, Washoe County, provided the second. There was no response to the call for further Committee discussion or the call for public comment. Upon the call for a vote, the motion carried with eight in favor, Ed Atwell, UNR, opposed.

4. **800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled at 10:00 a.m. March 18, 2021.

There were no requests for future items or member/staff announcements.

5. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole.

Shawn Tayler, Washoe County Regional Communications System Coordinator, announced his retirement. The Committee Chair and Committee members expressed appreciation for Mr. Tayler's contributions and dedication to maintaining and improving the regional radio system.

6. **ADJOURNMENT** [Non-action item]

The meeting adjourned at 10:37 a.m.

Approved as written in session March 18, 2021.